

Item 10b

Action Plan following Safeguarding Peer Review – December 2014

Recommendation	Action	Person responsible	Review Date	Action Complete
Safeguarding				
Named nurse provision is separated from the role of the Assistant Directors of Nursing and developed as an individual role to provide expert knowledge, advice and support to front line staff, managers, senior nurse leadership team and the Executive Board.	Identify Senior Nurse to undertake role of Safeguarding Lead in LHCH	Director of Nursing	N/A	December 2014 –Jo Shaw, ADNS for Patient Experience to undertake role – Safeguarding children training booked for 20 th /21 st January 2015 MCA/DOLS training booked 14 th January 2015 Will commence in role 5 th January 2015
A formal named nurse job description should be developed to identify clear objectives for the role within the organisation.	Job description to be developed	ADNS Patient Experience	31 st January 2015	
The allocation of Named Doctor for safeguarding children programmed activity and job plan is reviewed to ensure it is in line with Working Together to Safeguard Children (2013).	General Manager Cardiology and Safeguarding Lead to discuss with Consultant Lead for Safeguarding Children	GM cardiology, Consultant for safeguarding children and Safeguarding Lead	31st January 2015	

The allocation of Named Doctor for safeguarding adults programmed activity and job plan is reviewed	General Manager Surgery and Safeguarding Lead to discuss with Consultant Lead for safeguarding adults	GM surgery, Consultant for safeguarding adults and Safeguarding Lead	31st January 2015	
Training across all areas of safeguarding requires review and development to ensure staff at all levels and job roles are aware of their individual responsibility in relation to safeguarding children and adults at risk of abuse.	Safeguarding training to be reviewed – meetings arranged with Safeguarding Leads at Aintree Hospital and RLH to review their training strategies New Safeguarding Lead to undertake Safeguarding training	ADNS Patient Experience	28 th February 2015	
The quarterly safeguarding meeting terms of reference and attendance list should be reviewed to ensure all service areas are represented.	Review Safeguarding TOR and membership list of safeguarding meeting	ADNS Patient Experience	30th January 2015	
The current safeguarding link nurses should be used as an excellent resource across the trust and developed into safeguarding / Mental Capacity Act champions.	Identify Safeguarding Link Nurses in each area and develop the Safeguarding Link Nurses into Safeguarding Ambassador roles incorporating MCA/DOLS – training to be provided to the	ADNS Patient Experience	30 th March 2015	

	Safeguarding Ambassadors			
Safeguarding supervision is a requirement of Working Together to Safeguard Children (2013) and a safeguarding supervision policy requires development within the organisation.	Ratify the Safeguarding Supervision Policy	Head of L&D/ADNS Patient Experience	30th January 2015	
The electronic patient record should enable staff to identify through a flagging system if a safeguarding concern has been raised.	Develop flagging system with EPR	EPR Lead/ ADNS Patient Experience	30 th March 2015	
Mental Capacity Act/DoLs				
A trust lead for implementation of the Mental Capacity Act is identified. A clear job description and job plan should be developed to enable the role to focus on the key requirements.	Safeguarding lead will also take the lead for the Mental Capacity Lead in LHCH however this requires a consultant lead which needs to be identified	Medical Director and Nurse Director	30 th January 2015	December 2014 –Jo Shaw ADNS Patient Experience to undertake role – Safeguarding children training booked for 20th/21st January 2015 MCA/DOLS training booked 14th January 2015 Consultant lead for mental capacity to be identified Will commence in role 5th January 2015

A new training package requires development in relation to Mental Capacity Act and Deprivation of Liberty Safeguards.	Training to be reviewed – meetings arranged with Safeguarding Leads at Aintree Hospital and RLH to review their training strategies New Safeguarding Lead to undertake MCA/DoLS training	ADNS Patient Experience	28 th February 2015	Meetings held with Safeguarding Leads at RLH and Aintree Hospitals. Training package used is the ‘e’ learning package LHCH currently use but with face to face contact with staff annually.
Mental Capacity Act policy and Deprivation of Liberty Safeguards procedures require immediate review to ensure they are factually accurate with consideration of case law. This should incorporate robust documentation to enable implementation across all patient areas, and assurance that if an application to the Court of Protection was required the documentation would be acceptable to court.	DoL policy developed – processes communicated via briefing sessions held across all areas in Trust MCA policy to be reviewed in line with changes in legislation expected in February 2015	ADNS Patient Experience	28 th February 2015	Awaiting confirmation of initiation period for DoLS application to commence to be included in the policy. To be determined by Clinical Leads. Will require ratification at Quality and PFEC and approval from Supervisory Body.
Review care pathways / care plans to ensure they consider implementation of the Mental Capacity Act	Care pathways/care plans to be reviewed	ADNS Patient Experience	28 th February 2015	

The electronic patient record should enable staff to identify through a flagging system if a DoL request has been raised.	Develop flagging system with EPR	EPR Lead/ ADNS Patient Experience	30 th March 2015	